



TRIPURA STATE ELECTRICITY CORPORATION LIMITED

(A Government of Tripura Enterprise)

Advertisement No. 06/TSECL/2022-23 for Recruitment of Manager (IT), TSECL

Applications in prescribed format are hereby invited from the Indian Nationals for filling-up of the following vacant posts under Tripura State Electricity Corporation Limited (TSECL):

1. Name of the Post(s), Classification & Vacancy details, Scale of Pay & Age limits:

SL. NO.	Name of Post, Classification & Vacancy details	Scale of Pay	Age limits
1	Manager (IT), TSECL 11 posts (UR - 06, ST - 03, SC - 02)	A consolidated pay of Rs.55,000/-per month (Rupees Fifty Five thousand only) with an escalation of 5% yearly shall be considered upto 03 (Three) years thereafter revision of pay may be taken up with mutual consent between TSECL and Contractual employees.	<ul style="list-style-type: none">Upto 40 (Forty) years as on the last date of receipt of application. Upper age limit is relaxable by 05 (Five) years in case of ST/SC/PH candidates.As per the Memorandum No.F.23(11)-GA(P&T)/ 2022 dated 11th July, 2022 of GA(P&T) Deptt., Govt. of Tripura, 02(two) years relaxation in upper age limit will be given for all categories of candidates.

2. Job Descriptions & Job Specifications:-

Manager (IT), TSECL	
Job Description	Job Specifications
<ul style="list-style-type: none">To maintain the Confidentiality of all type of data (Employee's Personal/Financial/Official) handled by the IT Cell of the Corporation.Extension of existing Centralized IT enabled (Data Centre based) Energy Billing system maintenance for sustainable day to day operation;Roll out of Smart Metering System, Pre-paid metering system including vending, implementation of ERP system in TSECL;Operation and maintenance of Smart Grid pilot system including extension thereof;Develop, implement and maintenance of IT enabled consumer services like- Central Customer Care facility, Online payment, Bill information through SMS service, Websites, Mobile App, etc.;Oversee all technology operations (e.g. network security) and evaluate them according to established goals of TSECL;Devise and establish IT policies and systems to support the implementation of strategies set by the management of TSECL;Analyze the business requirements of all departments to determine their technology needs;Purchase efficient and cost effective technological equipment and software;Inspect the use of technological equipment and software to ensure functionality and efficiency;	<ol style="list-style-type: none">Minimum 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Full-time B.E/B.Tech. in Computer Science & Engineering/Information Technology/ Computer Science & Technology/ Electronics & Tele-Communication/ MCA from any Institution/ University recognized by the AICTE/UGC.Minimum 05 (Five) years' post qualification work experience in the relevant field, out of which at least one (1) year experience should be in the Power Sector in any Central or State Government PSU/Organization/Deptt. Preference will be given to the candidates with relevant experience of directly working in the IT platform in any Distribution Company. <ul style="list-style-type: none">Proven experience as IT (Executive/Analyst/Consultant) or similar role in Project Management and understanding of business practices;Knowledge of Databases, System Security and Troubleshooting, SAP, ERP and



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Manager (IT), TSECL

Job Description	Job Specifications
<ul style="list-style-type: none">Identify the need for upgrades, configurations or new systems and report to the TSECL management;To develop an IT enabled system to evolve a synergy effect in TSECL through effective and efficient functioning of its different wings;Besides above, any IT related activity for both existing and upcoming IT infrastructures of TSECL.	<ul style="list-style-type: none">Oracle packages;Excellent communication skills, analytical capabilities and problem solving aptitude;At least 01 (one) year experience in Energy Billing System/ Revenue Management System under Power Sector.

3. Nature of Service & Other Service Conditions:

Manager (IT), TSECL	
Method of Recruitment & Nature of Service	Other Service Conditions
<ul style="list-style-type: none">Contractual appointment for a period of 3(three) years which may be extended on mutual consent.Will act as a Staff Manager in the organization and report to Project Manager (IT) & / AGMs of the concerned Circles under the Corporation.	<ul style="list-style-type: none">Posting carries with the liabilities to serve in any part of State of Tripura/at any place falling in the operational area of TSECL.No pension from Government of Tripura or TSECL.Either party can terminate the contract by giving 30 days' Notice or paying 1(one) month salary.Other service conditions will be as applicable to Tripura State Civil Service Officers of equivalent grade.In case of any officer of Government of Tripura is appointed on deputation, he/she will be Governed by the service conditions of his/her original employment.

4. Appointment & Mode of Selection:-

- Will be appointed by the Managing Director of TSECL.
- Screening of Job application w.r.t the advertisement followed by 'Written Test' & Interview'.

5. Information related to Recruitment Fee:-

- Rs. 500/- (Five hundred) only for UR category candidates and Rs. 400/- (Four hundred) only for SC/ST category candidates** through a Demand Draft (DD) from any Nationalized Bank in favour of Tripura State Electricity Corporation Limited payable at Agartala.
- SC/ST candidates of other States (not recognized by the Government of Tripura) should apply for unreserved vacancy as UR candidate along with recruitment fee prescribed for UR candidates/s.
- The recruitment fee is non-refundable in nature; once it is paid, it will not be refunded to the applicant under any circumstances, even if the recruitment process is cancelled.

6. General Instructions to the Candidates:-

- The Eligible candidate(s) may send the application in the prescribed format (**Annexure-A**) along with the original Demand Draft (DD) along with 2 (Two) recent passport size coloured photographs, self-attested photocopies of mark-sheets, certificates and other testimonials being the proof of Age, Education, Academic attainment, Work experience etc. in a sealed envelope, which should be superscribed as "Application for the post of "Manager (IT) under TSECL" on it and the same should be addressed to the Managing Director, Tripura State Electricity Corporation Limited (TSECL), Bidyut Bhavan, North Banamalipur, Agartala, Tripura (West), Pin-799001 so as to reach the same on or before the last date of receipt of application i.e., 21st January, 2023 (up to 05:30 PM).



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2. **TSECL will not be responsible for any kind of postal delay.**
3. Only short listed candidates will be called for interview.
4. No TA/DA will be given for appearing in the written examination or attending the interview.
5. Selection Committee reserves the right to relax any of the terms for selection & appointment.
6. The applications which are not in prescribed format shall be summarily rejected.
(a) Application after the last date, (b) incomplete in any respect and (c) any fresh paper/ enclosures after closing date, shall not be considered.
7. The Corporation shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/ background and has suppressed the said information, then his/her services shall be terminated.
8. Candidates should send self-attested photocopies of certificates and mark-sheets from matriculation/ Madhyamik onwards and other testimonials in support of their qualifications, experience, age, etc. Originals should not be sent along with the application but these must be produced at the time of interview for verification.
9. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Corporation reserves the right to modify/withdraw/cancel any communication made to the candidates.
10. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Corporation shall be final.
11. Applicants who are in employment should route their applications through proper channel. However, they can send the advance copy of the application.
12. No correspondence will be entertained from candidates regarding postal delay, conduct and result of interview and reasons for not being called for interview. No interim correspondence shall be entertained.
13. Canvassing in any form will be a disqualification.
14. The Corporation reserves the right not to fill up any of the vacancies advertised if the circumstances so warrant. The vacant post advertised may increase or decrease.
15. The prescribed job specifications are minimum and the mere possession of the same will not entitle a candidate for being called for interview.
16. Short-listing of the applicants, if necessary, shall be made by written test / academic records / higher educational qualifications and experiences. The decision of the Screening Committee and Appointing authority for the purpose of short listing the candidates from amongst the total number of applications received, shall be binding for all.


21/12/22
(Er. Mrinal Kanti Das)

Deputy General Manager (HRD)
Tripura State Electricity Corporation Ltd.



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Format for Biodata

A. Personal Information

1. Name in full:
2. Whether Currently Working:
3. Present Designation:
4. Office/ Department:
5. Scale of Pay:
6. Date of Birth:
7. Age as on the last date of receipt of application:
8. Nationality:
9. Full address:
 - a. Office Address:

Recent PP size
coloured
photograph

Telephone No.:	Fax No.:	Mobile No.:	Email ID:

b. Permanent Address:

Telephone No.:	Fax No.:	Mobile No.:	Email ID:

10. Present Emoluments:

B. Qualification Details:

a) Educational / Professional Qualification:

Degree	Name of University/ Institution	Year of passing	% of Marks & Class
i) Academic Qualifications:			
ii) Professional Qualifications:			

b) Details of affiliation with Professional bodies/ institution/ Society:

Sr. No.	Name of the Body	Membership No.	Since When

C. Experience: Details of Posts held from time to time:

Sr. No.	Designation	Basic Pay Scale	Name of employer	Period		Experience		Remarks
				From	To	Years	Months	
Total Experience (use separate sheet, if required):								



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D. Training: Details of training undergone in India & Abroad

Name of the training program	Institute where training is received	Period of training	Nature of training	Achievement

E. Ongoing and completed Research Projects and consultancies:

(i) Ongoing Project/ Consultancies:

Sl. No.	Title	Name of the Sponsoring Agency	Period	Grant/ Amount Sanctioned (INR in Lakh)	Nature of the possible outcome of the Project/ Consultancy works

(ii) Completed Projects/ Consultancies:

Sl. No.	Title	Name of the Sponsoring Agency	Period	Grant/ Amount Mobilized (INR in Lakh)	Nature of the outcome of the Project/ Consultancy works

F. List of Academic/ Professional honors received:

G. If selected, minimum time required for joining the post:

H. Any other relevant information:

DECLARATION

I, do hereby certify that all the above mentioned information given by me is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment in Tripura State Electricity Corporation Limited and if at any point of time any information provided by me is found incorrect, suitable disciplinary action may be taken against me.

Signature of the Candidate

Date:

Place: